

SOTE Schedule for 2023/24 AY

Departments are expected to adhere to all timelines

Term	Date Range for Exclusion Approval	Census Date	Due Dates for Departments to Enter Exclusions in PS	Date Range for SOTE's to be Administered	Dates SOTE's Available Online
FALL Aug. 17, 2023 – Dec. 21, 2023	Aug. 17 – Sept. 15	Sept. 19	Sept. 21	Nov. 6 – Nov. 27	Dec. 27
SPRING Jan. 19, 2024 – May 23, 2024	Jan. 19 – Feb. 16	Feb. 16	Feb. 23	April 8 – May 4	May 31

Classes to be Evaluated. Written or electronic student evaluation shall be required for all classes that faculty teach, with the following exceptions:

- i. Classes with enrollments of fewer than five students;
- ii. Field experiences, thesis research, distance learning through interactive televised video, independent project/study, recitations, and internships; and
- iii. Team-taught classes.

<https://www.csusb.edu/sites/default/files/upload/file/%28FSD87-25.R7%29SOTE.pdf>



FAM 820.5 (effective Fall 2020)

4.2. During the **7th** week of classes, colleges/departments/schools shall prepare and distribute SOTE packages to the faculty members. Faculty members shall then, at a convenient time between the **twelfth and fourteenth** week of classes, select a student in each class to administer the SOTEs in accordance with the written instructions. <https://www.csusb.edu/sites/default/files/upload/file/%28FSD87-25.R7%29SOTE.pdf>

If you have any questions or need additional information, email SOTES@csusb.edu